

Coolin Sewer District
Regular Meeting Minutes
December 3, 2025

The Coolin Sewer District Board of Directors met on December 3, 2025, at the Coolin Civic Center. Those present were Paul LaCasse, Jim Morse, Josh Christensen, and Jake Copeland. Also present were Chris Morris, Jordan Brooks, and Thad O'Sullivan. See sign in sheet for community members present. Jake called the meeting to order at 4:01pm.

UNFINISHED BUSINESS

Paul made a motion to approve the December 3rd meeting minutes as written. The motion was seconded by Josh and carried.

Paul made a motion to approve the December bill payments and treasurer's report. The motion was seconded by Josh and carried.

The Board discussed a will-serve letter request for Caleb Connell's property located at 1345 N Steamboat Bay Rd. The Board previously (2/7/24 & 5/7/25 meetings) confirmed that a Local Improvement District (LID) is available on the property and directed Mr. Connell to obtain an Idaho Department of Environmental Quality (IDEQ) approved Preliminary Engineering Report (PER). Once an IDEQ approved PER is submitted to the District, Mr. Connell's Sewer Service Application could be reviewed for final approval. In emails received from Mr. Connell he stated that he does not apply to the current moratorium and has had full support from the District over the past 2 years with his intent to connect to the system. The Board concurred that the District does support the connection as he is an LID patron, however with the most recently approved Wastewater Facility Plan (WWFP) (11.5.24), IDEQ has stated that improvements need to be made before any additional connections are added. Regardless of LID status. The District Engineers (Keller Associates) submitted 2 WWFP Amendments in 2025 to address updated flow data and requested information from IDEQ, to show there is a small amount of capacity to serve a limited number of LID connections. The District has since been told that IDEQ is looking at peak flow (May – August) data for the average instead of the average flows for the entire year. IDEQ has stated that due to the number of improvements needed and flow averages, they would not be able to accept any will-serve letters from the District. A will-serve letter is required by IDEQ when reviewing the construction plans portion of a PER. The Board also discussed the fact that will-serve letters have not been issued since the moratorium was put into effect (fall of 2021) and until improvements are made, will-serve letters cannot be issued.

NEW BUSINESS

Josh made a motion to approve the building location permit agency review sign off for Jason & Shelley Stewart (3938 Cavanaugh Bay Rd/BLP2025-1165/structure with no plumbing). The motion was seconded by Jim and carried.

Josh made a motion to approve the building location permit agency review sign off for Jerry & Trish Cromer (325 Steamboat Bay Place/BLP2025-0235/lean to). The motion was seconded by Jim and carried.

Paul made a motion to approve Keller Associates Task Order #10 for the completion of the 2025 Annual Report. The motion was seconded by Josh and carried.

BOARD COMMENT

Jim followed up with Bonner County about the Districts request for reimbursement when the sewer lids were hit with the grader before E River Rd was paved. He stated that the District can appeal Bonner County's previous decision to deny reimbursement.

Jordan stated it's the final year of the 20-year LID loan with IDEQ, and the Board could consider paying it off earlier in the fiscal year, to save approximately \$5,400 in interest. She would get an exact payoff amount as interest is calculated by the day, and it would be an action item on the January agenda for consideration.

MAINTENANCE REPORT

1. Rob Craven – pump not coming on, pump float replaced
2. Jake Copeland – toilet backing up, everything was fine on the District's side, customer was able to resolve issue
3. Jack Coffee – pump not clearing tank, Chris had to bleed an air vac off down near the Bohlman's
4. Matt Alice - alarm, air vac down the road was bled off to resolve issue
5. Mike Altringer – alarm, air vac down the road was bled off to resolve issue
6. Dave Thornton (IDL) – issues at the shop, pump wasn't coming on, replaced contacts but that didn't resolve the issue, the power line was hit when the new water line was installed and it was believed to be fix, but Dave called to let Chris know they found the break (in the power line) and will be getting it repaired
7. Measure Tech did annual calibrations on both flow meters
8. 2 lagoon isolation valves were installed, and 1 irrigation isolation valve was installed
9. Rocky Kennedy replaced the hot water tank and installed a new pressure tank and a water filter at the maintenance shop

10. Chris confirmed the generator that's been having issues cycling through maintenance exercises has been functioning properly
11. No locates
12. Additional irrigation isolation valves will be installed in the spring

EXECUTIVE SESSION

A motion was made by Jim to move into executive session per Idaho Code 74-206(f). The motion was seconded by Josh. A roll call vote was conducted and passed unanimously. Executive session started at 4:48pm. A motion was made by Paul to come out of executive session at 5:30pm. The motion was seconded by Jim and carried.

Jim made a motion to adjourn the meeting at 5:47pm. The motion was seconded by Josh and carried.

Submitted by,

Jordan Brooks
Clerk | Treasurer
Coolin Sewer District

Coolin Sewer District

Meeting Sign in Sheet

12/3/25

Print your first and last name below. Thank you!

1. Carol Erickson
2. Ron Huff
3. Mike Lee

Teresa Carlson

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